**For Apple Phone Users:**

* Please go to the App Store
* Search and download:
	+ Microsoft Authenticator
		- This is to ensure you get a prompt to approve your VPN Cisco connection
	+ Microsoft Outlook
		- This is pickup Company emails on your phone
* Once these apps have been downloaded completely, go to an internet browser (Chrome/Edge) and access [Aka.ms/mfasetup](https://house1works-my.sharepoint.com/personal/tnang_house-works_com/Documents/Aka.ms/mfasetup)
* Enter your email information and follow the prompts
	+ 
* Enter your network password
	+ Please reach out to me if you are unable to sign in or need to have your password reset
	+ 
* Check off “Don’t show this again” and click Yes
* If you have done this registration successfully, you should see two items on the next screen.
	+ Your phone number to get text verification from Microsoft
	+ Microsoft Authenticator for VPN
		- 
	+ If you DO NOT have both, please click on “Add sign in Method”
		- 
	+ Go through the steps of adding your phone number and/or Microsoft Authenticator
		- If you add a phone number, you will get a text from Microsoft to complete the setup
		- If you add Microsoft Authenticator, you will need to scan the QR
			* Please download the Microsoft Authenticator first before scanning QR code
	+ Default sign-in method should be the: Microsoft Authenticator
	+ Test VPN connection